

Garden Tour Reservation Form

Zilker Botanical Garden * 2220 Barton Springs Rd * Austin, TX 78746

Parks and Recreation Department

(512) 477-8672 ext. 10 Fax: (512) 481-8254

Email: Julyette.Evans@ci.austin.tx.us

Date: _____

Date(s) Requested: _____ **Arrival Time:** _____

(Two weeks advance notice required for cancellation or changes to reservation.)

School / Organization: _____ School District: _____

Contact Name: _____

Mailing Address: _____

Phone: _____ Cell: _____ Fax: _____

Email: _____

Grade Level: _____ # of Classes _____ # of Students _____

of Teachers: _____ # of Parents _____ (We suggest 1 adult for every 8 students)

Self-Guided: _____ (Visit website: www.zilker garden.org for self guided tour)

Docent-Led: _____ (All docent requests will be forwarded to Marion Alsup, President of the Zilker Docent Club of the Austin Area Garden Center, Inc. She will contact you directly to confirm the availability of a docent for your group. The docent club requests a \$1.00 donation per student to lead the tour, please discuss this with her if this creates a hardship for your school.)

Other (i.e. special needs) _____

Note: Picnicking facilities are located in the Zilker Park area. No food or picnicking permitted in the botanical garden. You can call 974-6797 to reserve the picnic tables for your group. After dropping off students school buses must park at Zilker Park parking lots or under the MoPac Bridge on Stratford Drive. Teachers will need to confirm pick up times with the bus drivers.

Special Instructions / Comments: _____

Return completed form via Fax, Mail or Email

Department Use Only:

Entered into Calendar: _____

Contacted Group Contact: _____

Contacted Docent Coordinator (if applicable): _____