



## Garden Tour Reservation Form

Zilker Botanical Garden

\* 2220 Barton Springs Rd \* Austin, TX 78746

Parks and Recreation Department

(512) 477-8672 ext. 10 Fax: (512) 481-8254

Email: [Julyette.Evans@austintexas.gov](mailto:Julyette.Evans@austintexas.gov)

Date: \_\_\_\_\_

Date(s) Requested: \_\_\_\_\_ **Arrival Time:**

\_\_\_\_\_

(Two weeks advance notice required for docent tours, cancellation, or changes to reservation.)

School / Organization: \_\_\_\_\_ School District: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Grade Level: \_\_\_\_\_ # of Classes \_\_\_\_\_ # of Students \_\_\_\_\_

# of Teachers: \_\_\_\_\_ # of Parents \_\_\_\_\_ (We suggest 1 adult for every 8 students)

Self-Guided: \_\_\_\_\_ (Admission to Zilker Botanical Garden is \$2.00 per adult and \$1.00 per child. Visit website: [www.zilker garden.org](http://www.zilker garden.org) for self guided tour information)

Docent-Led: \_\_\_\_\_ (All docent requests will be forwarded to Marion Alsup, President of the Zilker Docent Club of the Austin Area Garden Center, Inc. She will contact you directly to confirm the availability of a docent for your group. The docent club requests a \$1.00 donation per student (\$2.00 per adult) to lead the tour, in addition to the admission, please discuss this with her if this creates a hardship for your school or group.)

Other (i.e. special needs) \_\_\_\_\_

**Note:** Picnicking facilities are located in the Zilker Park area. No food or picnicking permitted in the botanical garden. You can call 974-6797 to reserve the picnic tables for your group. After dropping off students school buses **must park** at Zilker Park parking lots or under the MoPac Bridge on Stratford Drive. Teachers will need to confirm pick up times with the bus drivers.

**Special Instructions / Comments:** \_\_\_\_\_

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*Return completed form via Fax, Mail or Email*

***Department Use Only:***

Entered into Calendar: \_\_\_\_\_

Contacted Group Contact: \_\_\_\_\_

Contacted Docent Coordinator (if applicable): \_\_\_\_\_